

ORDINARY MEETING – MONDAY 13th October 2025
NOTE OF PROCEEDINGS

In attendance: Cllr L Williams (Chair), Cllr V Evans (Vice Chair), Cllr B Carlisle, Cllr J Crowther; Cllr P Eynon. Also in attendance: Cllr D Clements (County Council); L Lesnianski (Clerk)

Apologies received: None

Declarations of interest: None

Public Attendance: 1 member of the public attended.

With the agreement of all present proceedings were recorded.

Decisions made (by Agenda reference):

3. Minutes of Previous Meeting: The minutes of the September Ordinary meeting were signed by the Chair as an accurate record of the meeting, after the word House was changed to Park (p2, 25/039/a, line 3, word 3)

4. Matters arising:

a. **Casual Vacancy:** Councillors agreed to meet with prospective co-optees in the evening of either Wednesday 22nd October, Monday 27th October or Wednesday 29th October. Clerk to contact applicants and book venue. All councillors were in favour of mandatory training of core subjects for new councillors.

b) **Sandy Bear. Donation.** A majority of councillors voted to support Sandy Bear bereavement counselling service with a donation of £150 following their support for young people and their families following the recent tragedy, and in memory of Sally Allen.

5. Planning:

a. **Applications Received:**

i) **25/0053/PA:** Weston Fields, Martletwy SA67 8AS. Decision: Application supported by a majority.

7. Finance:

a. **Presentation of Monthly Financial Report:** The Clerk presented the monthly financial report. Approved by all present. Combined opening balances £14,788.74. Total payments £1,1673.87. Total receipts £6.21. Combined closing balances £13,121.08.

b. **Clerk Salary:** Clerk presented the Salary Report for September as previously emailed to councillors. Approved by the majority by email and confirmed by all present at the meeting.

8. Community:

c. **Warm Spaces Grant:** Cllr Williams confirmed she had been successful with her bid for the Warm Spaces Grant. The total awarded is £1800. Cllr Williams will sign the documentation and return it. The grant needs to be spent by the end of March and is going to cover a number of events across the next 5 months, specifics to be provided in the coming weeks.

9. Community Council Policies

a) **Clerk Contract:** Clerk was not present for this item. Matter was voted on and decided. The minutes will reflect decisions made.

c. **Training Policy:** Cllr Evans presented the final draft of the Training Policy. All in agreement.

14. Date of next Meeting: Monday 3rd November, at 7:30pm. Lawrenny Village Hall.

The rest of the meeting comprised of normal matters and community council business.

Meeting Closed: 20:58